

**WELCOME SESSION**  
**Incoming Students**  
**30th January 2023**

# FACULTAD DE DERECHO

- Created in 1970
- Two buildings (Law Building 1994 and Politics Building 2004)
- 4.000 undergraduate students
- 200 post-graduate students
- 230 professors
- Bachelor's:

<b>Law (4 years)</b>
<b>Political Science (4 years)</b>
<b>Law + Pol. Science (5 years)</b>
<b>Law + Business (6 years)</b>

## Master's

<b>Legal Practise</b>
<b>Democracy and Government</b>
<b>International Relations and African Studies</b>
<b>Legal Research</b>

- [www.uam.es/derecho](http://www.uam.es/derecho)

# BACHELOR'S

- **Credits ECTS**
  - 25/30 hours of work
- **Courses (Subjects)**
  - Obligatorias (Mandatory)
  - Optativas (Optional)
- **Mandatory attendance**
  - 80% of the lessons of each course
  - Teaching guides (Guías Docentes)

# MANDATORY COURSES

## **Clases magistrales (lectures) + Seminarios (seminars/workshop) + Tutorías (tutorship)**

- **Lectures:** theory.
- **Seminars:** smaller groups, workshops
- **Tutorship:** in groups or individual

## **Grading system**

- Clases magistrales: final test
- Seminarios: participation, essays...

# OPTIONAL COURSES

- **Only one group per course**
- **Grading system:** final test
  
- **Keep in mind...**
  - Seminarios de Derecho público/ Derecho privado/  
Derecho económico: They are optional courses
  - Sometimes is advisable to have previous knowledge  
of some matters.

# TEACHING SYSTEM

- Face-to-face lessons
- Face-to-face tests
- Mandatory attendance
  
- This could change, depending of the evolution of the global pandemic.

# TEACHING GUIDES

- Very important documents
- Basic information about the course, professors, teaching system and grading system.
- “Contract” between Students and Professors.
- Found at [www.uam.es/derecho](http://www.uam.es/derecho)

# TEACHING MATERIALS

## Moodle

- <https://moodle.uam.es>
- If you are enrolled, you have automatic Access after 24/48 hours.
- Ask you professor
- If you have any problems with Moodle:  
[docencia.red@uam.es](mailto:docencia.red@uam.es)



# YOU HAVE JUST ARRIVED AT UAM...

## ADMINISTRATIVE REQUIREMENTS:

### 1. Registration at SERIM (ORI Central):

- 26th January – 3rd February
- Plaza Mayor Building at Campus Cantoblanco.
- Appointment
- More info: [erasmus@uam.es](mailto:erasmus@uam.es)

# YOU HAVE JUST ARRIVED AT UAM...

## ADMINISTRATIVE REQUIREMENTS:

### 2. **Subjects from other faculties**

- Application 30th January – 6th February
- Online form
- Confirmation by mail.
- More info: [ori.derecho@uam.es](mailto:ori.derecho@uam.es)

# YOU HAVE JUST ARRIVED AT UAM...

## ADMINISTRATIVE REQUIREMENTS:

### 3. Learning Agreement During the Mobility

- Max. 15th MArch
- Three signatures: Student, Home University, UAM
- Send it to [ori.derecho@uam.es](mailto:ori.derecho@uam.es) if you need UAM signature or if you have already all three signatures.

# ENROLLMENT

- Already made by ORI Team
- You can see your enrollment form with the courses you have been enrolled in Sigm@ platform.
- Problems with Sigm@? [cau@uam.es](mailto:cau@uam.es)

# CHANGING COURSES FROM THE FACULTY OF LAW

1. Application by email to [ori.derecho@uam.es](mailto:ori.derecho@uam.es) or personally at ORI office.
2. Until 17th February
3. Changes granted depending on availability
4. Confirmation by email
5. **IMPORTANT! After the deadline no new additions will be made, students will only be able to remove subjects (up until the final exam takes place).**

# SEMINARIOS (SEMINARS) AND TUTORÍAS (TUTORSHIPS)

\* You can find them in *Moodle* and *Sigm @*.

The screenshot shows the Moodle LMS interface for Universidad Autónoma de Madrid. The browser address bar displays 'https://moodle.uam.es'. The page header includes the university logo and navigation options. The main content area features an 'IMPORTANTE:' section with a warning icon, stating that the Moodle platform for the 2014/15 course is operational. It provides instructions on creating metagroups and mentions a Moodle 2.6 update. Below this, there are sections for 'Noticias de moodle.uam.es' (no news yet) and 'Categorías' (Grado, Postgrado, Estudios Anexos). A search bar for courses is at the bottom. On the right, there is a login section with fields for 'Nombre de usuario' and 'Contraseña', and a 'CALENDARIO' section showing a calendar for September 2014.

## EMAIL UAM

- [@estudiante.uam.es](mailto:@estudiante.uam.es)
  1. Remember your email account
  2. Activate you account at [www.uam.es/id](http://www.uam.es/id)
  3. Change your password if needed
  4. Problems? [cau@uam.es](mailto:cau@uam.es)

# STUDENTS CARD

- **Online Student Card**
- **UAM App**
- Needed to borrow books from the library, join sports, get discounts in museums and others...



## NEED HELP?

- **Website**
  - <https://www.uam.es/uam/inicio> general information
  - <https://www.uam.es/Derecho/> specific academic information about the Faculty of Law, schedules, Teaching guides, courses...
- **ORI Facultad de Derecho** (Learning Agreement, enrollment, changes of courses)
- **SERIM** (insurance, arrival, departure, student's card, other programs not Erasmus...)
- **Buddy program** (voluntary students)
- **Professors** (specific question about courses)
- **Vice Dean** (problems not solved by the others)

Prof. Cecilia Güemes

## FIND US

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Website: [www.uam.es/derecho](http://www.uam.es/derecho) > internacional

**Thanks for your attention!**

**Welcome to UAM!**

**ORI Team**