UAM Economics - Course selection process – Course catalog and timetable – mobility students

*English below*

Estimados estudiantes:

Adjuntamos más abajo instrucciones en inglés sobre el proceso de selección / reserva de asignaturas para la movilidad en la Facultad de Económicas de la UAM (1er semestre y curso completo).

Es necesario que hagáis la selección de asignaturas siguiendo esas instrucciones y respetando esos plazos, aunque ya hayáis obtenido la firma de la ORI en el acuerdo de estudios.

Si os queda alguna duda no dudéis en contactar con la ORI de Económicas.

Dear students,

All exchange students (full year / 1st semester exchanges) will select / book the undergraduate courses for their exchange period at the UAM Faculty of Economics through the website http://ori.feco.uam.es

For 1st semester / full-year exchanges, these are the dates for our course selection procedures:

1) Course selection – FIRST ROUND - ori.feco.uam.es :
   a. When? from July 6 (10 AM) to July 13 (14:00 – Madrid local time)
   b. Create your user account on the website as the period begins and WAIT for confirmation.
   c. Select your courses and the group for each course (see below)
   d. If there are not available spots for one specific group, the website will display a warning message
   e. You might re-enter the website so many times as needed, in order to check if any spot has been dropped by somebody and is now available

2) Requests for additional spots in specific courses – WAIT LIST:
   a. When? Between July 14 and July 19
   b. How? Through a different on-line form (pending)
   c. Your request will help us to determine if some additional spots can be added to any course/group. However, you must try to select the requested course AGAIN during the SECOND ROUND (next).

3) Course selection – SECOND ROUND –ori.feco.uam.es :
   a. When? July 26 (10 AM) – July 30 (14:00 Madrid local time)
   b. If you could not book some of your courses or you must make changes in your selection, you will have a second try.
   c. During this second round some additional spots might have been added to certain courses / groups.

At the end of the course selection process, you will be able to download a receipt with your confirmed courses-groups.

I NEED A COURSE CATALOG AND THE SCHEDULE FOR THE AVAILABLE COURSES...
The course catalog 21-22 and the INSTRUCTIONS about the timetable search are available here: (link to shared folder – user credentials are not required)
https://dauam-my.sharepoint.com/:f:/g/personal/joaquin_arjona_uam_es/EsFzg1cDOwJMh8V3lp7mSC4BcCciKF9zUhpgU_d_jJCxNg?e=jrxlEa

- Please, do not make your course selection without checking the timetable for your courses. Overlapping classes will mean a problem for your final assessment. Make sure you know which of the available groups for each course is the one you need.
- Take into consideration different combinations of courses/groups in each semester, just in case any of them has no spots left when you try to select it.

**HOW CAN I OBTAIN MY USER ACCOUNT FOR THE ORI.FECO.UAM.ES WEBSITE?**

- The website will not be operational before or after the abovementioned periods (1st and 2nd round). Please, do not try to create your user account until those periods begin, but feel free to read the GUIDELINES presented on the welcome screen of the ori.feco.uam.es website.
- The ori.feco.uam.es website DOES NOT accept the user credentials you obtained for you on-line mobility application on the SIGMA UAM platform. It is a based on a different online software. Keep an eye on the “Create new account” form of the website, but be aware that it will turn operational only when the time comes.

**HOW ARE THE AVAILABLE SPOTS FOR EACH COURSE ALLOCATED?**

- **First-come first-served basis.** Additional spots might be added during the 2nd round in the most demanded courses.
- Courses belonging to any master programme are not available for selection on the ori.feco.uam.es website. Those courses will be included in the enrollment list of the applicants specifically admitted to those courses by the master’s coordinator, in the last phase of the enrollment process.
- See paragraphs 10-15 of our FAQs document for further information about how the course selection works.

**SHOULD I SELECT MY COURSES ON THE ORI.FECO.UAM.ES WEBSITE IF MY LEARNING AGREEMENT HAS BEEN PREVIOUSLY SIGNED BY UAM?**

Yes. If you do not complete the course selection on the ori.feco.uam.es website, you will not get a spot for the courses of your Learning Agreement.

**COURSES PROGRAMMED BY A DIFFERENT FACULTY OF THE UAM CAMPUS**

The ori.feco.uam.es website will NOT allow you to book courses offered by another Faculty of the UAM campus. Only courses of the Faculty of Economics are available. During the first week of the semester you will receive instructions about how to change your previous course selection, and about how to request admission to courses from another UAM Faculty –however, the majority of your credits must belong to courses of UAM Faculty of Economics. Admission to courses from a different Faculty cannot be confirmed until the 3rd week of the semester.

Do not hesitate to contact us if you have any question, before or during the process.