

Important information for incoming students

Faculty of Medicine (UAM)

NOMINATION

Partner universities have to nominate those students who want to study medicine, nursing or master studies. Deadlines for nomination are as follow:

| Period | Dates |
|---|---|
| 1 st semester and whole year | 1 st to 30 th April, 2024 |
| 2 nd semester | 1 st to 30 th September, 2024 |

ADMISION

Online registration and online application

You have to proceed as follow:

- **Online Registration:** You have to register to get a username and password, which you will need in the following step: [ACCESS TO REGISTRATION](#)
- **Online Application Form:** with the username and password obtained you will get access the online application form: [ACCESS TO APPLICATION FORM](#)

Documents

Once you have been nominated and you have done the online registration and application, you should send the following documents to ori.medicina@uam.es:

- **Learning Agreement:** it has to be signed by yourself and home university.
- **Transcript of Records:** with all subjects that you have already passed at your home university.
- **Spanish Certificate:** B1 level or higher
- **Sexual offences certificate or similar (criminal records certificate).**

Master students have to send us the following documents:

- **Learning Agreement:** it has to be signed by yourself and home university.
- **Transcript of Records:** with all subjects that you have already passed at your home university.
- **Spanish Certificate:** B1 level or higher.
- **Curriculum Vitae**

Online Registration/Application as well as the submission of documents have to be done in the following deadlines:

| Period | Deadline |
|---|---|
| 1 st semester and whole year | 1 st to 31 st May, 2024 |
| 2 nd semester | 1 st to 31 st October, 2024 |

Note: Language Certificate and Criminal Records Certificate can be submitted at your arrival.

LEARNING AGREEMENT

You must take into account the following consideration when writing your Learning Agreement

Medicine students

- You can only take subjects from 4th and 5th year
- 6th year clinical rotation can be taken only by 6th year students.
- You can take only 1 elective subject per semester
- Almost all subjects have theoretical and practical classes.
- You must check the timetable of every subject in order to avoid schedule conflict:
 - Schedule: Damos [\(Programación docente\)](#)

Nursing students

- You must check the timetable of every subject in order to avoid Schedule conflict. For this you must check:
 - Schedule: Damos [\(Programación docente\)](#)

Master students

Subjects included in your Learning Agreement must be accepted by the responsible person in each master. For this reason, students have to send to ori.medicina@uam.es by email a subject proposal to be included in their LA. This office will answer about the possibility to enrol in the subject proposed and only after this answer you will have to send us your LA.

ENROLMENT

Once you have been accepted and you have received your Learning Agreement signed by UAM, you will have to make the enrolment to the subjects approved in your LA. You will do this online and will receive instructions about how to proceed. The deadlines for the enrolment are:

| Period | Deadline |
|---|---|
| 1 st semester and whole year | 15 th to 17 th July, 2024 |
| 2 nd semester | 4 th to 6 th November, 2024 |

REGISTRATION

At your arrival to UAM, you will have to do the arrival registration:

Registration at UAM central international office (Cantoblanco):

- Students coming from Erasmus+ for Studies program
- Students coming from SICUE
- Students coming from out of the EU

You have to make the registration in the International Relation and Mobility Service (SERIM) at the main campus ([Cantoblanco](#)). UAM headquarters will send you instructions about how to proceed for registration before the beginning of the semester.

Further information in this [link](#)

Registration at Faculty of Medicine:

- Students coming from Erasmus+ for traineeship program: You have to make the registration directly in the [International office](#), Faculty of Medicine.

Deadlines for this registration are:

| Period | Deadline |
|---|---|
| 1 st semester and whole year | 2 nd to 30 th September, 2024 |
| 2 nd semester | 21 st January to 14 th February, 2025 |

CHANGES IN LEARNING AGREEMENT

Only exceptional changes will be allowed at the beginning of each semester:

| Period | Deadline |
|---|---|
| 1 st semester and whole year | 1 st to 30 th September, 2024 |
| 2 nd semester | 1 st to 15 th February, 2025 |

EXTENSION OF STAY

If you have been accepted for just first semester and want to extend your stay for the whole year, you have to apply for this extension in the International Relation Office of the Faculty of Medicine in the following dates:

| Period | Deadline |
|---|--|
| Extension from 1 st semester to whole year | Before 15 th November, 2024 |