



Center for Japanese Studies (CJS) Exchange Program AY 2024 - 2025

CONTACT

Contact Office	Office of the Center for International Affairs (CJS Office) E-mail: cjs-office@ic.nanzan-u.ac.jp
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PROGRAM OUTLINE

Name of the Program	Intensive Japanese Program (IJP): https://www.nanzan-u.ac.jp/English/academics/cjs/ijp/ Modern Japan Program (MJP): https://www.nanzan-u.ac.jp/English/academics/cjs/mjp/
Length of Stay	Fall Semester Applicants : Semester or Full-Year Spring Semester Applicants : Only Semester
Exchange Program Terms	Academic Year: September - May Fall Semester: early September - mid-December Spring Semester: mid-January - mid-May

ADMISSION SCHEDULE

Terms of Participation	Fall 2024	Spring 2025
Nomination	Not Necessary	Not Necessary
Application Period	Mar 1 – Mar 20, 2024	August 21-September 13, 2024
Acceptance Notice Sent by Email	May 10, 2024	October 10, 2024
Confirmation of Enrollment	May 20, 2024	October 20, 2024

ACADEMIC CALENDER

	Fall 2024	Spring 2025
Arrival	September 10-11, 2024	January 5-6, 2025
Placement Test & Orientations	September 12, 17, 18, 19, 2024	January 7-9, 2025
Entrance Ceremony	September 13	January 10, 2025
Classes	September 20 – December 16, 2024	January 14- May 8, 2025
Final Examinations	December 17-23, 2024	May 9-15, 2025
Closing Ceremony	-	May 22, 2-25
Other Important Academic	Winter Recess: December 24 - January 6, 2024	



APPLICATION & ADMISSION REQUIREMENTS

Application Procedure	<p>The admission information, including a website link to the Online Application System, is provided to coordinators of exchange partners approximately two weeks before the application period of each semester starts.</p> <p><u>Application Materials</u></p> <p><Submission through Online Application System></p> <ul style="list-style-type: none">◆ Official Transcript◆ Official Bank Statement◆ Photo for Student ID card/Certificate of Eligibility(CoE)◆ Casual Photo◆ Copy of Passport◆ Essay◆ Japanese Study Information◆ Application for Certificate of Eligibility (CoE) <p><Submission by E-mail></p> <ul style="list-style-type: none">◆ One Letter of Recommendation (LoR)
Admission Requirements & Language Proficiency	<p>Applicants for the CJS program must meet the following application requirements.</p> <ol style="list-style-type: none">1. Have completed at least 12 years of formal education or the equivalent, and qualified to enroll at a university.2. Have a cumulative grade point average of 3.0 or better on a 4.0 scale or its equivalent at the most recent level of study. (Exchange students with lower GPA maybe considered.)3. Have a level of Japanese or English ability sufficient to undergo education at Nanzan University.

ACADEMIC INFORMATION

Course Information	Course details can be found in our annual brochure expected to be uploaded to CJS webpage, https://www.nanzan-u.ac.jp/English/academics/cjs/ijp/ , in the middle of September.
Registration	Students must register 14 – 18 credits for a semester. Students register courses



Requirements & Placement Test	<p>after their Japanese level is confirmed by the Japanese placement test they take after arriving in Japan. All students enrolled in IJP must take an 8-credit load Japanese language course a semester, and all students enrolled in MJP must take a 4-credit load Japanese course, 2-credit Modern Japan course and TWO 3-credit load among Japan Studies courses.</p>			
Course Restriction	<p>All courses offered in IJP and MJP are open to exchange students. Courses, such as Japanese seminar courses, require certain Japanese language levels, which are decided based on the above-mentioned placement tests, to register. Some courses have enrollment capacity.</p>			
Grading Scale	Grade	Score	Grade Point (GP)	Pass or Failure
	A+	100-90	4.0	Pass
	A	89-80	3.0	
	B	79-70	2.0	
	C	69-60	1.0	
	F	59-0	0	Failure
<p>All students receive grades on a letter grade basis with scores out of 100, and it can be changed to pass-failure scale by submitting an application with his/her home institution's permission.</p>				
Credits	<p><u>Class Hours (Contact hours):</u> 1 Class Hours (Contact hours) = 50 minutes <u>Calculation:</u> Japanese Language Course: 1 Credit Hours= 30 Class hours + 15 Outside-Class study hours = 45 Hours of workload Other Courses (except Japanese Language Course) 1 Credit Hours = 15 Class hours + 30 Outside-Class study hours = 45 Hours of workload <Intensive Japanese Program></p>			
	Course	Credits per semester	Class (Contact) hours	Total Hours of workloads
	Japanese Language Course	8	240	360
	Japan Studies Courses	3	45	135
	Japanese Seminar Courses	2	30	90
	Open Courses	1 or 2	15 or 30	45 or 90



	Art Courses	2	30	90
	<Modern Japan Program>			
	Course	Credits per semester	Class (Contact) hours	Total Hours of workloads
	Japanese Language Course	8	240	360
	Modern Japan Course	2	30	90
	Japan Studies Courses	3	45	135
	Japanese Seminar Courses	2	30	90
	Open Courses	1 or 2	15 or 30	45 or 90
	Art Courses	2	30	90
Transcript of Academic Record	Transcript of Academic Record (an official transcript) is mailed to the exchange student's home institution within one month (or two months) after the end of the semester. NOTE: The transcript does not include GPA.			

ESTIMATED PROGRAM FEES

Tuition & Fees	<p>Tuition, application & admission fees are waived for exchange students. Students should also budget for additional costs such as insurance, security deposit, books and supplies, housing, meals, local transportation, and personal expenses.</p> <p>An invoice will be issued to each student, if not to the home institution, after the acceptance announcement.</p> <p>Payments can be done online, via credit card, or by international wire transfer.</p>
Housing <i>More information about housing can be found here.</i>	<p><ARRANGEMENT></p> <p>Students are required to submit a housing application along with their admission application through the Online Application System. Once admitted, students will be asked to place a Housing Request to indicate their intension to live in a dormitory or home-stay. The final announcement of their housing placement will be made approximately two months prior to the beginning of the semester.</p> <p><OPTIONS></p> <p>【Dormitories】</p> <ul style="list-style-type: none"> • Shared / Independent Campus Dormitories • Shared off-Campus Dormitories
Housing <i>More information about housing can be found here.</i>	



	<p>【Home Stay Program】 【Self-Arranged】</p> <p><FEES></p> <p>The housing fee is collected in advance each semester from all students.</p> <ul style="list-style-type: none">• Fall semester: (4 months): 240,000 yen• Spring semester: (5 months): 300,000 yen <p>[Note]</p> <p>There may be additional costs for those placed in our Home Stay Program, Janssen International Residence, or Foyer Nanzan. Specifics will be provided to the students after acceptance.</p>
Insurances	<p>All exchange students are required to enroll in the Japan National Health Insurance (JNHI*¹) program and other insurances*² designated by Nanzan University.</p> <p>*¹ JNHI: 1,500-3,000 yen/month (costs will vary according to the resident area)</p> <p>*² 5,200 yen for both semester and full-year students</p>