

NTNU Exchange Program Factsheet

Ver: 11406

General Information and Contacts

Name of University	National Taiwan Normal University (http://en.ntnu.edu.tw/)	
Office Address	Office of International Affairs No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan (R.O.C) ☎ +886-2-7734-1282 📠 +886-2-2369-8305 https://bds.oia.ntnu.edu.tw/bds/en/web	
Contact Person	Inbound Exchange Program Coordinator (NTNU as host university) Mr. Daniel LIN Ms. Stephanie HSU ☎ +886-2-7749-1269 ☎ +886-2-7749-1273 ✉ govisiting@deps.ntnu.edu.tw Outbound Exchange Program Coordinator (NTNU as home university) Mrs. Zoe TSAI (China, Japan, Korea) Mr. Sky WANG (Americas, Europe, South East Asia, Oceania) ☎ +886-2-7749-7978 ☎ +886-2-7749-1281 ✉ outgoing@deps.ntnu.edu.tw	
Exchange Program Website	https://bds.oia.ntnu.edu.tw/bds/en/web/goexchange	

Academic Calendar

	Period	Application
Fall/1st Semester	early September ~ late December	early March ~ late April
Spring/2nd Semester	mid/late February ~ early/mid June	early September ~ late October

*Latest Academic Calendar (<https://www.aa.ntnu.edu.tw/en/Calendar>)

Major & Course

Departments & Institutes	https://en.ntnu.edu.tw/academics.php
Complete Course Information (Schedule of Courses)	https://courseap2.itc.ntnu.edu.tw/acadmOpenCourse/index.jsp (p.s. course information can be found is of current and previous semesters)
Courses Conducted in English	https://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdEngTauhtGridCtrl (by marking "Courses taught in English")
Course Registration Period	According to <i>NTNU Academic Calendar</i> (will notify students before they arrive)
Program Restriction	► College of Interdisciplinary Industry-Academia Innovation (website) - not open for Chinese native speakers (Taiwan, China, Hong Kong, Macao) ► Program of Global Studies (website) - not open for Chinese native speakers (Taiwan, China, Hong Kong, Macao)
Chinese Language Program	Non-Chinese speaking exchange students are eligible to take tuition-waived Chinese Language Program (up to 6 hours per week) at Mandarin Training Center (MTC)*. It doesn't provide academic transcript and credit(s) for attendees, but will provide a <i>Record of Study</i> to certify attendees' class performances. (MTC is an affiliated language learning center with independent academic system, which is different from NTNU academic system)

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Application	
Quota of Exchange Students	Base on agreement and balance rate (subject to discussion between two institutions)
Levels and Length of Study	Undergraduate or graduate students, one semester or one academic year
Application Period	Fall Semester: early March to late April Spring Semester: early September to late October (of previous year)
Prerequisite for Study Year	Applicants must have completed at least one semester of enrollment at home university (of same degree) before application, which means applicants must have completed at least two semesters of enrollment before exchange at NTNU.
Minimum GPA Requirement	GPA 3.0/4.3 or 75% average
Minimum English Requirement	TOEFL iBT 80 or IELTS 6.5 (If applicants are not able to provide one of these English certificates, they will need to submit a certificate issued by their home universities to certify that their English proficiency meets CEFR B2.)
Other Language Requirements (for specific departments)	▶ Department of History: TOCFL Level 4 or New HSK 6 ▶ Department of Chinese as a Second Language: ➢ <u>Undergraduate</u>: Certificate of taken 180-hours of Chinese courses ➢ <u>Graduate</u>: TOCFL Level 4 or New HSK 6 ▶ Department of East Asian Studies: ➢ <u>Non-Chinese-speaking Students</u> - Undergraduate: TOCFL Level 3 or HSK Level 5 - Master Program: TOCFL Level 4 or HSK Level 6 - Doctoral Program: TOCFL Level 5 or HSK Level 6 ➢ <u>Chinese-speaking Students</u> (1) TOEFL iBT 71 or (2) IELTS 5.5 or (3) TOEIC 750 or (4) College English Test (全國大學英語考試): CET 4
Required Documents	● On-line Application Form (https://bds.oia.ntnu.edu.tw/bds/en/IE) ● Study Plan (for undergraduates and graduates)/Research Plan (for graduates only) ● Letter of Recommendation ● Official Academic Transcript (issued within 3 months) ● Enrollment Certificate (issued within 3 months) ● Photocopy of Passport ● Other Supporting Documents/certificates (if any) * <u>All documents must be in either Chinese or English.</u>

Application Flowchart



** Exchange student admission is **not** guaranteed. The admission depends on the department/institute's screening and decision. **

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Required Course Load

Minimum Number of Courses	Exchange students are required to enroll at least one course provided by the host department .
Maximum Credit Load	No maximum credit limit
● One semester consists of 16 weeks. 1 hour of lecture/tutorial per week for a whole semester results in 1 credit. ● One credit is equivalent to 18 study hours, according to Taiwan Ministry of Education regulation. ● 1 NTNU credit = 2 ECTS (subject to home universities' academic regulation)	

On-campus Housing

NTNU offers Dormitory No. 2 for incoming exchange students, which is one of the newest NTNU dormitories located at Gongguan Campus, with convenient transportation, safe neighborhood, and easy access to daily necessities.	
● Facilities: In-room: beds, desks, closets; Public Space: toilets, shower rooms, laundry place, lounge... ● Rent: 4-person Room TWD 18,000 (per semester/per person) (electricity fee not included) (subject to change) ● Address: No. 88, Section 4, Tingzhou Road, Wenshan District, Taipei City (about 15 minutes by bus between Main Campus to Gongguan Campus)	
** Dormitory is not guaranteed due to limited places **	

Others

Insurance Requirement	● Purchase Insurance at Home Country (1) All exchange students are required to purchase both overseas Accidental Insurance & overseas Medical Insurance at home country. (2) Each kind of insurance shall worth a minimum of TWD 1,000,000 (approx. USD 35,000) valid for the entire exchange period. ● National Health Insurance (NHI) (1 Academic Year students only) National Health Insurance is required by Taiwanese government from the 7th month after arrival.	
Vaccination/Medical Check	Inbound students should present the health certificate. The form can be downloaded via http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD	
VISA Application	● Students who study LESS than 6 months → VISITOR VISA an extension can be claimed 15 days before expiry. (https://www.boca.gov.tw/np-147-2.html) ● Students who study MORE than 6 months → RESIDENT VISA required to apply for Alien Resident Certificate (ARC) within 15 days after arrival. (https://www.boca.gov.tw/np-150-2.html)	
Living Cost in Taipei City (the listed expenses are for reference only, the actual living cost depends on individual's needs)	Housing	approx. US\$ 270~400/month (off-campus)
		approx. US\$ 150~250/month (on-campus)
	Living	approx. US\$ 200~330/month (meals, transportation, books...etc.)
	Total	approx. US\$ 350~730/month