

**ERASMUS+ INTERNATIONAL CREDIT MOBILITY PROGRAMME  
CALL FOR APPLICATIONS FOR STAFF MOBILITY BETWEEN A4U  
UNIVERSITIES AND NON-EUROPEAN PARTNER UNIVERSITIES DURING  
2023-2024 ACADEMIC YEARS**

**1. Purpose of the Call**

Alliance of 4 Universities (A4U) is a strategic partnership of four Spanish public universities: Universitat Autònoma de Barcelona, Universidad Autónoma de Madrid, Universidad Carlos III de Madrid, and Universitat Pompeu Fabra in Barcelona. One of the objectives of A4U internationalization strategy is to promote mobility with leading universities in non-European countries.

A4U has been awarded funds under Erasmus+ International Credit Mobility Programme, which enables staff from A4U universities and its partner universities to undertake a mobility stay.

The main objectives of the mobilities are:

- To offer training and research opportunities to staff at participating universities.
- To help mobility participants improve their professional, social and inter-cultural skills, as well as employability, and to promote cross-cultural exchange and dialogue.
- To forge and deepen lasting links between A4U universities and its partner universities, enhancing their transnational academic cooperation.

Mobilities announced in this call should be carried out in 2023-2024 academic year during the period of academic activity based on the academic calendar of the host university. Exceptionally, a mobility can be postponed to 2024-2025 academic year. All mobilities should end by 31 July 2025.

**2. Participating higher education institutions and number of available grants**

See annex for the country-specific information on pp. 7-11.

**3. General conditions**

The call is open to all subject areas. Applicants must check that the requested mobility proposal matches the offer available at the host university.

The mobility grant consists of a travel allowance and a daily subsistence allowance according to the flat rates determined by the Erasmus+ Programme. The grant is a **contribution** towards the costs of the planned Erasmus+ mobility period.

The beneficiaries will need to advance their own funds when organizing their stay, such as visa, insurance, flights and accommodation, since the mobility grant will be paid only upon arrival to the host university (see procedures for grant payment in section 9). It is highly advisable to make bookings (flights, accommodation etc.) on conditions that allow full reimbursement in case of cancellation of travel.

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The mobility period for staff is 5 days with 2 days for travel, covering 7 days in total.

Staff mobility can be for teaching, training, or both. Teaching and administrative staff can apply.

- During mobility for teaching, staff should deliver at least 8 hours of teaching.
- During mobility for training, staff should engage in professional development activities such as training events (excluding conferences), job shadowing, observation periods, or training at the receiving institution.
- Mobility can also be for teaching and training. In this case, the minimum number of hours of teaching is 4 hours per week.

An Interinstitutional Agreement between the home and the host universities must be signed before the start of the mobility.

#### 4. Eligibility requisites

To be eligible, applicants must fulfill the following general conditions:

- To have a contractual relationship with their home institution at the time of application and during the mobility.
- **For staff going from Spain abroad only:** associate members of staff (professor asociado) and staff working for affiliated schools (escuelas adscritas) are not eligible to apply.
- To have at least B2 level in the language in which planned mobility activities will be conducted.
- To take responsibility for performing the mobility 2023-2024 academic year during the period of academic activity based on the academic calendar of the host university. Exceptionally, a mobility can be postponed to 2024-2025 academic year. All mobilities should end by 31 July 2025.
- To submit all the required documents before the application deadline.

Lower priority will be given to applicants who already received grants under Erasmus+ International Credit Mobility (KA107) Programme.

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## 5. Timeline

Call opens	<b>Upon publication on A4U website</b>
Call closes	<b>24 March 2023</b>
Publication of provisionally admitted applications	<b>17 April</b>
Cure period: candidates can remedy their applications in case of any clerical errors or incomplete documentation	<b>18-27 April</b>
Publication of final list of admitted applications	<b>5 May</b>
Publication of selection results	<b>26 May 2023</b>

Note that A4U universities will be closed from 3 to 11 April 2023 for Easter holidays.

## 6. Application process

The call and the application form can be found on A4U website <http://alliance4universities.eu/en/mobility-scholarships/>. All partner universities websites will refer to it by publishing an announcement.

Applicants must complete an online application form and attach the following documentation:

- Abridged CV
- Mobility Agreement for teaching or training, signed by the applicant, and the responsible academic (head of host Faculty or Department, or the host academic) at home and host institutions. Scanned signatures are accepted.

International Offices at participating institutions can assist applicants in getting signatures for the learning/mobility agreements. For contact details of A4U universities, check section 12.

Contact details of non –European partner universities can be found in the factsheets available on A4U website.

Selection results will be published on A4U website <http://alliance4universities.eu/en/mobility-scholarships/> and announced to the beneficiaries and partner universities by e-mail.

## 7. Evaluation criteria and selection

Grants will be awarded on a competitive basis, based on the qualitative evaluation of applications by A4U Selection Committee consisting of 4 Vice-rectors for International Relations of A4U universities.

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Evaluation criteria:

- Quality of the proposal in the Mobility Agreement, according to methodology, feasibility, teaching and learning innovation and/or curriculum development,
- Academic record of the candidate, including teaching experience, research, publications, etc. according to CV,
- Relevance and expected impact of the proposal for the host institution and added value upon return to the home institution,
- Motivation according to the statement in the mobility agreement.

The assessment will follow the standards of the “European Peer Review Guide” by the European Science Foundation:

Qualitative assessment	Numeric score
Excellent	5
Very good	4
Good	3
Fair	2
Poor	1

If two or more applications are of similar quality, the decision will be guided by:

- giving priority to applicants from disadvantaged backgrounds or with special needs/disabilities, according to the information provided by partner institutions,
- seeking gender balance.
- seeking a balanced distribution of grants among A4U universities.

In case of lack of applications, the Selection Committee reserves the right to re-distribute grants:

- across STUDENT and STAFF categories and IN and OUT flows within the same country,
- across different countries within the same region (applicable only to Asia and Sub-Saharan Africa).

Reserve candidates will be placed on a waiting list and called upon if a grant becomes available.

## 8. Inclusion

Candidates from disadvantaged backgrounds are welcome to apply.

Participants with special needs or disabilities: additional funding to cover costs directly related to their participation in the mobility can be obtained, and is conditional on the approval of the Spanish National Agency.

Applicants should indicate their disadvantaged background / special needs / disabilities condition on the online application form, and have it confirmed by the sending institution.

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## 9. Grant payment procedure

Staff going from Spain abroad: the grant will be paid to the participant's bank account once the participant has signed the grant agreement, the home university has received the certificate of attendance, and the participant has completed the online EU survey.

Staff coming to Spain from abroad: the grant will be paid by cheque or bank transfer upon arrival to the host university. The participant should also submit the original grant agreement, receive certificate of attendance and complete online EU survey.

## 10. Rights of the beneficiary

- To receive the grant according to the rates and conditions set out in the Erasmus+ Programme guidelines.
- To receive information and advice on the application procedure from the home university, as well as pre-departure and on-site guidance from the host university.
- To have the teaching or training period abroad recognized by their home university.

## 11. Obligations of the beneficiary

- To carry out the mobility stay according to the proposal and dates committed, during 2023-2024 academic year, and ending by 31 July 2025.
- To be in possession of adequate insurance throughout the mobility period according to Erasmus+ programme rules. All participants must be insured against the risks linked to their participation in mobility activities.

The insurance must cover:

- travel insurance,
- medical expenses and accidents, including permanent or temporary incapacity,
- death, including repatriation,
- third party liability.

The cost of the insurance will be covered by the participants themselves. A4U recommends [OnCampus](#) insurance but the participant is free to choose a different insurance as long as it meets the above requirements.

- To obtain the visa for the stay in the receiving country and bear the costs of obtaining the visa.
- To book flights and accommodation in the country of destination, advancing own funds since the mobility grant will be paid only once their stay begins.
- To participate, if requested, in sharing their mobility experience.
- To complete the required procedures and fill in the necessary documents as per Erasmus+ Programme before, during and after the mobility period, meeting the deadlines established by A4U. Before mobility: signature of the mobility agreement and grant agreement. After mobility: submission of the certificate of attendance and completion and online EU survey.
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the home and host institutions.

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## 12. Information

Should any doubt arise over the interpretation of this Call, the Selection Committee will decide on the case and interpret it in the light of the guidelines of Erasmus+ Programme.

A4U International Project Manager will be in charge of the general coordination and management of this call, and will be the initial point of contact for applicants and beneficiaries.

Dr Olga Belova  
International Project Manager  
[coordinacion@a-4u.eu](mailto:coordinacion@a-4u.eu)  
+34 935 422 079

International Relations Services at A4U universities will provide advice to incoming and outgoing applicants at the application stage and during mobility.

Mobility Office at Universitat Autònoma de Barcelona (UAB):  
[erasmus.ka107@uab.cat](mailto:erasmus.ka107@uab.cat) / +34 93 581 3734

Mobility Office at Universidad Autónoma de Madrid (UAM):  
[erasmus.ka107.em@uam.es](mailto:erasmus.ka107.em@uam.es) / +34 91 497 2935, + 34 91 497 3283

Mobility Office at Universidad Carlos III de Madrid (UC3M):  
[proyectos\\_internacionales@uc3m.es](mailto:proyectos_internacionales@uc3m.es) / +34 91 6249596

International Relations Office at Universidad Pompeu Fabra (UPF):  
[silvia.vilanova@upf.edu](mailto:silvia.vilanova@upf.edu) / +34 935 42 2063

Any additional information related to this call will be published on A4U website  
<http://alliance4universities.eu/en/mobility-scholarships/>

Prof. Matilde Pilar Sánchez Fernández  
Vice-Rector for Internationalisation and European University, Universidad Carlos III de Madrid,  
on behalf of Alianza 4 Universidades Selection Committee

Madrid, 19 January 2023

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**ANNEX: COUNTRY-SPECIFIC INFORMATION**
**RUSSIA**
**Higher Education Institutions participating in the exchange**

<b>SPAIN</b> 1. Universitat Autònoma de Barcelona 2. Universidad Autónoma de Madrid 3. Universidad Carlos III de Madrid 4. Universitat Pompeu Fabra, Barcelona	<b>RUSSIA</b> 1. Lomonosov Moscow State University 2. Higher School of Economics 3. Russian Presidential Academy of National Economy and Public Administration (RANEPA) 4. North-West Institute of Management, Branch of RANEPA (St. Petersburg) 5. Russian State University for the Humanities 6. St. Petersburg State Polytechnic University 7. Moscow Power Engineering Institute 8. Southern Federal University
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**Available grants: 10\***

\*5 grants have been reserved for staff from project 2020 whose mobility could not take place because of COVID and then the conflict in Ukraine. Therefore only 5 grants will be awarded in the current call.

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
Russia	Spain	Staff	5	5 days	€160/day	€530	€1.650
Grants to be awarded: 5							

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## IRAN

### Higher Education Institutions participating in the exchange

SPAIN	IRAN
<ol style="list-style-type: none"> <li>1. Universitat Autònoma de Barcelona</li> <li>2. Universidad Autónoma de Madrid</li> <li>3. Universidad Carlos III de Madrid</li> <li>4. Universitat Pompeu Fabra, Barcelona</li> </ol>	<ol style="list-style-type: none"> <li>1. University of Tehran</li> <li>2. Allameh Tabataba'i University</li> <li>3. Amirkabir University of Technology</li> <li>4. Isfahan University of Technology</li> </ol>

### Available grants: 1

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
Iran	Spain	Staff	1	5 days	€160/day	€820	€1.940

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## SUB-SAHARIAN AFRICA

### Higher Education Institutions participating in the exchange

<p><b>SPAIN</b></p> <ol style="list-style-type: none"> <li>1. Universitat Autònoma de Barcelona</li> <li>2. Universidad Autónoma de Madrid</li> <li>3. Universidad Carlos III de Madrid</li> <li>4. Universitat Pompeu Fabra, Barcelona</li> </ol>	<p><b>SOUTH AFRICA</b></p> <ol style="list-style-type: none"> <li>1. University of Pretoria</li> <li>2. University of the Witwatersrand</li> <li>3. Stellenbosch University</li> <li>4. University of Cape Town</li> <li>5. University of Western Cape</li> <li>6. University of the Free State</li> </ol> <p><b>NAMIBIA</b></p> <ol style="list-style-type: none"> <li>1. University of Namibia</li> <li>2. Namibia University of Science and Technology</li> </ol> <p><b>BOTSWANA</b></p> <ol style="list-style-type: none"> <li>1. University of Botswana</li> <li>2. Botswana International University of Science and Technology</li> </ol> <p><b>KENIA</b></p> <ol style="list-style-type: none"> <li>1. University of Nairobi</li> <li>2. Kenatta University</li> </ol> <p><b>ETHIOPIA</b></p> <ol style="list-style-type: none"> <li>1. Addis Ababa University</li> <li>2. Wolaita Sodo University</li> </ol> <p><b>IVORY COAST</b></p> <ol style="list-style-type: none"> <li>1. Ecole Nationale Supérieure de Statistique et d'Economie Appliquée</li> </ol>
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### Available grants: 25

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
South Africa	Spain	Staff	4	5 days	€160/day	€1.500	€2.620
Spain	South Africa		4		€180/day		€2.760
Namibia	Spain		2		€160/day	€820	€1.940
Spain	Namibia		2		€180/day		€2.080
Botswana	Spain		2		€160/day		€1.940
Spain	Botswana		2		€180/day		€2.080
Kenia	Spain		2		€160/day		€1.940
Spain	Kenia		2		€180/day		€2.080
Ethiopia	Spain		2		€160/day		€1.940
Spain	Ethiopia		1		€180/day		€2.080
Ivory Coast	Spain		1		€160/day		€1.940
Spain	Ivory Coast		1		€180/day		€2.080

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## ASIA

### Higher Education Institutions participating in the exchange

<p><b>SPAIN</b></p> <p>5. Universitat Autònoma de Barcelona 6. Universidad Autónoma de Madrid 7. Universidad Carlos III de Madrid 8. Universitat Pompeu Fabra, Barcelona</p>	<p style="text-align: center;"><b>INDIA</b></p> <ol style="list-style-type: none"> <li>1. Jawaharlal Nehru University, Delhi</li> <li>2. Indian Institute of Science of Bangalore</li> <li>3. Indian Institute of Technology, Madras</li> <li>4. Indian Institute of Technology of Delhi</li> <li>5. Indian Institute of Technology, Bombay</li> <li>6. Symbiosis International University, Pune</li> </ol> <p style="text-align: center;"><b>INDONESIA</b></p> <ol style="list-style-type: none"> <li>1. Universitas Indonesia</li> <li>2. Institute of Technology of Bandung</li> <li>3. Universitas Gadjah Mada</li> <li>4. Universitas Airlangga</li> <li>5. BINUS University</li> <li>6. Telkom University</li> <li>7. Universitas Muhammadiyah Yogyakarta</li> </ol> <p style="text-align: center;"><b>MALASIA</b></p> <ol style="list-style-type: none"> <li>1. University of Malaya</li> <li>2. Universiti Teknologi Malaysia</li> <li>3. Universiti Putra Malaysia</li> <li>4. Universiti Sains Malaysia</li> </ol> <p style="text-align: center;"><b>VIETNAM</b></p> <ol style="list-style-type: none"> <li>1. Vietnam National University in Ho Chi Minh City</li> <li>2. Vietnam National University in Hanoi</li> <li>3. Hanoi University of Science and Technology</li> <li>4. RMIT Vietnam</li> <li>5. University of Hanoi</li> </ol> <p style="text-align: center;"><b>THAILAND</b></p> <ol style="list-style-type: none"> <li>1. Chulalongkorn University</li> <li>2. Mahidol University</li> <li>3. Thammasat University</li> <li>4. Khon Kaen University</li> </ol>
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### Available grants: 10

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
India	Spain	Staff	1	5 days	€160/day	€820	€1.940
Spain	India		1		€180/day		€2.080
Indonesia	Spain		1		€160/day	€1.500	€2.620
Spain	Indonesia		1		€180/day		€2.760
Malaysia	Spain		1		€160/day		€2.620
Spain	Malaysia		1		€180/day		€2.760
Vietnam	Spain		1		€160/day		€2.620
Spain	Vietnam		1		€180/day		€2.760
Thailand	Spain		1		€160/day		€2.620
Spain	Thailand		1		€180/day		€2.760

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