Fact Sheet of Beijing Foreign Studies University

Website: https://osao.bfsu.edu.cn/info/1042/1957.htm

Email: wsclxb@bfsu.edu.cn

Beijing Foreign Studies University (BFSU), as the party of receiving and accommodating exchange students, in accordance with the student exchange agreements signed with overseas universities or research institutions (hereinafter referred as "home institutions") will accept application from international students for inter-university exchange programs.

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• Applicant Qualifications

I. Applicants' home institutions must have student exchange agreements with BFSU, and the agreements must be still in force.

II. Applicants must be full-time degree students registered in the home institution. They should first gain recommendation from the home institution, which will then send the nomination form to BFSU.

III. In consideration of cultural exchange and mutual learning with other countries, applicants should in principle be foreign students without Chinese nationality.

IV. In addition, applicants should also meet the general application requirements and the admission requirements of the applied major. For more information, please refer to our website: https://osao.bfsu.edu.cn/Admission.htm.

• Nationality of Applicants

In consideration of cultural exchange and mutual learning with other countries, applicants should in principle be foreign students without Chinese nationality. Please check the following three articles of the Nationality Law of the People's Republic of China:

Article 3. The People's Republic of China does not recognize dual nationality for any Chinese national.

Article 4. Any person born in China whose parents are both Chinese nationals or one of whose parents is a Chinese national shall have Chinese nationality.

Article 5. Any person born abroad whose parents are both Chinese nationals or one of whose parents is a Chinese national shall have Chinese nationality. But a person whose parents are both Chinese nationals and have both settled abroad, or one of whose parents is a Chinese national and has settled abroad, and who has acquired foreign nationality at birth shall not have Chinese nationality.

Taken from http://english.mofcom.gov.cn/aarticle/lawsdata/chineselaw/200211/20021100050316.html.

You will be eligible as an exchange student to BFSU if your situation does not suit any of the above three articles. Otherwise, you cannot be admitted to BFSU as the exchange student.

• Requirements and Course Information

While previous experience of the Chinese language is not necessarily required for the admittance to the exchange program at the School of Chinese Language and Culture, BFSU, incoming exchange students must acquire the Chinese proficiency HSK Level-5 with at least a mark of 180 if they wish to be enrolled in academic courses offered in Chinese, and English proficiency on par with IELTS 6.0 overall, TOEFL ibt 79, TOEIC 750 or B2 level, if they wish to be enrolled in academic courses offered in English.

	GPA	Language Requirements for Chinese-based courses	Language Requirements for English-based courses	Course Information	Contacts
中国语言文学学院 School of Chinese Language and Literature				https://lb.bfsu.edu.cn/SchoolofChineseLanguageandLiterature.pdf	jinxiubu6442@163.com
国际关系学院 School of International Relations and Diplomacy	⩾3.0	HSK 4 or equivalent	IELTS 6.5 or equivalent	https://lb.bfsu.edu.cn/SchoolofInternationalRelationsandDiplomacy.pdf	huangmingzhu@bfsu.edu.cn
国际商学院 International Business School	⩾3.0	HSK-5 (above 180 with no subtest lower than 60) or equivalent	IELTS 6.0; TOEFL IBT 79; TOEIC 750; B2 level	https://lb.bfsu.edu.cn/IBSCoursesforExchangeStudents.pdf	ibsbfsu.admission@bfsu.edu.cn zhangfangyu@bfsu.edu.cn
英语学院 School of English and International Studies	⩾3.0		IELTS 6.5 or equivalent	https://lb.bfsu.edu.cn/BAProgramCoursesofSEIS.pdf	internationalseis@163.com
国际新闻与传播学院 School of International Journalism and Communication	⩾3.0	HSK-5 (above 180 with no subtest lower than 60) or equivalent	IELTS 5.5 (undergraduate program); IELTS 6.5 (postgraduate program);	https://lb.bfsu.edu.cn/SchoolofInternationalJurnalismandCommunication.pdf	liheyi@bfsu.edu.cn

Special Notice: The programs offered and related requirements are subject to minor adjustments. Please refer to the application website and email notifications for the most accurate and up-to-date information.

• Application Information

➢ Application Periods

For autumn semester (March 10 to May 31)

For spring semester (October 15 to December 31)

➢ Application Procedures

Step 1:

Submit an application to your home institution and gain recommendation and approval of your home institution.

Step 2:

The home institution should send the nomination form to wsclxb@bfsu.edu.cn. (Click here to download the Nomination Form Template)

Step 3:

The nominated students submit their applications online by using the online application system of Beijing Foreign Studies University: https://study.bfsu.edu.cn/, and include the listed enclosures in their application. There is no need to send paper copies of the application. (Click here to download the Online Application Instruction).

Enclosures, uploaded as attachments to the Online Application System:

1) Custody release form;
2) Copy of photo page of passport;
3) Copy of passport or ID card of guardian (applicant's parent), likes emergency contact information;
4) Enrollment letter and Exchange nomination letter issued from the home university;
5) Scanned, official Transcript of Records from the student's home university;
6) Language certificate, if applicable;
7) 1-2 recommendation letters filled by the teachers
8) Signed "Students Affirmation Letter".

Step 4:

Wait for the qualification review. If approved, you will receive the admission documents from BFSU.

• Workload

Students should aim to complete credits ranging from 18-22 per semester. One credit equals approximately 30 hours of work, including both (real-time) classroom teaching and homework.

• Course Enrollment

Every student is issued a 12-digit number upon acceptance. This is your Student ID number which you need to use for course registration within the FIRST week of the new semester.

• Course Selection Within and Across Faculties

University level bilateral exchange students are required to choose the majority of their courses from one school or faculty, closest to their educational background. Exchange students need to have sufficient prior academic background in the disciplines taught at the receiving faculty.

Within two weeks since the new semester begins, depending on the course schedule of their receiving faculty, students can apply for courses from other faculties. Students should fill in the "Registration form to select another school's courses" and ask their school and the school offering the course to sign and give their consent or dissent. In the third week, two copies of the application form should be submitted to the Overseas Students Affairs Office, BFSU, who will keep a record and notify the students' school and the school offering the course for teaching preparation.

• Transcripts of Records

Please note that students are responsible for ordering their official transcript. Students can get one official hard copy of their transcript per semester free of charge from their host faculties, BFSU. Or, official paper transcripts are sent by post to their home institutions as especially requested.

Any questions related to courses and credits, please contact:

School of Chinese Language and Literature: jinxiubu6442@163.com
International Business School: zhangfangyu@bfsu.edu.cn
School of International Relations and Diplomacy: huangmingzhu@bfsu.edu.cn
School of English and International Studies: internationalseis@163.com
School of International Journalism and Communication: liheyi@163.com

• Information on Acceptance

Decisions regarding acceptance are made by faculties of Beijing Foreign Studies University. Acceptance information is available within 6 weeks after the application deadline. Accepted students receive formal acceptance letters as well as other visa-application materials from the Overseas Students Affairs Office via email.

• Chinese visa

If you are qualified applicants, BFSU will send the admission letter, Visa Application Form for Study in China (JW202 Form/DQ Form), and other admission documents to the persons in charge in your home institution.

Please take all the admission documents to Chinese embassy or consulates in your place of residence to apply for the X visa (student visa).

• Tuition Fees

According to **Article 6,** Provisional Regulation on Charges for International Students at Beijing Foreign Studies University, "Tuition fees are denominated in Renminbi. Unless otherwise specified, academic students should pay one-off tuition fees for the academic year. Non-academic students pay one-off tuition fees for the semester. Tuition fees are paid on the first day for registration. (Based on the school calendar)".

• Housing

If the student exchange agreement contains clear terms on accommodation, the terms will be followed. Exchange students coming under this bilateral agreement are guaranteed housing in our on-campus dormitories, but not necessarily the room type they have wished for. Other exchange students are required to log in to BFSU's International Student Online Service System (website: http://study.bfsu.edu.cn) within the designated period of time and access the accommodation reservation module to reserve accommodation for the upcoming semester.

Students who choose to live off campus during their study should arrange their own accommodation in advance. Those who choose to live in a residential community should go to the local police station with their landlords for the Registration Form of Temporary Residence within 24 hours of check-in. Students living off campus need to present the valid registration form of temporary residence to proceed with their enrollment and visa procedures. For more information, please go to: https://osao.bfsu.edu.cn/info/1047/1934.htm

Accommodation Price

Category	**Price (Yuan/day)** **one-time payment for a semester**	**Room Facilities**
Single room(White Building)	60	Public bathroom
Single room(White Building)	70	Private bathroom
Single room(Guojiao Building)	90/110	Private bathroom
Single room(Guonei Building)	90/100	Private bathroom
Double room(Guonei Building)	70	Private bathroom
Double room (Building 6, Guojiao Building, White Building)	40	Public bathroom

• Health Insurance & Health Services

All international students who study at BFSU for one semester or longer must purchase Comprehensive Insurance for Foreigners Staying in China (including Medical Insurance for Accidental Injury, Hospitalization and Medical Insurance). The Insurance can only be purchased from the assigned Insurance Company. The insurance can be purchased **prior to the entry to China**. Insurance premium reference: 400 Yuan per person for six months; 800 Yuan per person for a year. International students without this insurance cannot register at BFSU.

• Estimated Living Expenses

Item	Per Student
Meals	1,500 Yuan /month
Books	1,000 Yuan
Visa	400 Yuan / semester or
	800 Yuan /year
Personal Expenses	1500 Yuan /month
Internet Service	60 Yuan /month
Electricity	1 Yuan /unit
Health Insurance	400 Yuan/semester or
	800 Yuan/year
Water	--

• Other issues:

I. Applicants for students exchange programs should first confirm whether their home institutions have signed student exchange agreements with BFSU and whether they themselves have gained nomination.

II. The home institution should recommend qualified nominees according to the exchange agreement signed with BFSU, and send a formal nomination form to Beijing Foreign Studies University. The home institution shall be responsible for the authenticity, accuracy, completeness and validity of the form.

III. Gaining nomination from the home institution does not necessarily translate to the admission by BFSU. We reserve the right to refuse unqualified nominees according to our own judgement.

IV. Due to limited class capacity, applications to some courses may not be successful.