

REGULATIONS GOVERNING THE SPECIFIC EARLY ADMISSION PROCEDURE AT UAM FOR THE ACADEMIC YEAR 2025-2026: FOREIGN STUDENTS HOLDING A BACCALAUREATE FROM EU MEMBER STATES, RECOGNIZED INTERNATIONAL RECIPROCIITY AGREEMENTS, OR THE INTERNATIONAL OR EUROPEAN BACCALAUREATE.

First: INTRODUCTION

The regulations governing the specific early admission process for official degree programs at the Autonomous University of Madrid (UAM) apply to foreign students holding a Baccalaureate from EU Member States' education systems, recognized international agreements, or the International or European Baccalaureate (European Schools). Approved by the UAM Governing Council on October 4, 2024, these regulations stipulate that an annual early admission call for eligible students will be issued by resolution of the Rector or a designated delegate.

Second: PURPOSE OF THE CALL

The purpose of the call for applications is to establish the deadlines and procedures for submitting applications, define the number of available places, and outline the criteria and processes for selection and resolution.

Third: TARGET AUDIENCE

This call for applications is aimed at students regulated in article 6 of Royal Decree 534/2024, of 11 June, who meet the requirements or have the qualification, or are in the process of obtaining it during the academic year of the call for applications and before the start of the academic year of admission:

1. Foreign students with a Baccalaureate from education systems of European Union Member States or those from other States with which international agreements applicable to university access have been signed, on a reciprocal basis, provided that they meet the academic requirements of their education systems for access to their universities.
2. Foreign students who hold the European Baccalaureate diploma in accordance with the provisions of the Convention defining the Statute of the European Schools, signed in Luxembourg on 21 June 1994.
3. Foreign students who have obtained the International Baccalaureate Diploma, issued by the International Baccalaureate Organisation, based in Geneva (Switzerland).

Fourth: REQUIREMENTS

In order to gain access to each of the undergraduate university degrees through this procedure, it will be necessary:

- 1º.- Be in possession of the accreditation or credential of the corresponding qualification or be in a position to acquire it or accredit it before the start of the academic year of admission.

2º.- Personal and family residence outside Spain.

Non-Spanish-speaking students must demonstrate a level of Spanish language proficiency equivalent to B2, sufficient to successfully pursue their studies, unless a different level is specified for certain degree programs or if the language of instruction is not Spanish.

Fifth: DEADLINES AND PROCEDURE FOR THE SUBMISSION OF APPLICATIONS

- *Deadlines for submission of applications:*

1st phase: from 11 November 2024 to 8 January 2025.

2nd phase (extraordinary) (*): 28 January 2025 to 14 March 2025.

(*) ONLY degrees in which there are still vacancies.

- *Submission of the application*: via the application form, in the following sequence:

1. You will log in and fill in the form.
2. Throughout the process, you will receive several emails. Each email will include the information provided in the form along with the submission reference. You will receive as many emails as the documents you need to submit. **Please reply to these emails without altering the subject line, and attach the requested file.**
3. The UAM will review the documents sent and the prospective student will receive an email from form.earlyadmission@uam.es informing him/her whether the document is correct or whether it needs to be resubmitted.

- *Documentation to be enclosed with the application:*

(IMPORTANT: all documentation not in English or Spanish must be accompanied by a sworn translation ¹⁾

- Passport, NIE, DNI.
- *Academic documentation:*

Students with completed secondary education or equivalent:

- ✓ In the case of students from the E.U. or countries with an agreement, the accreditation of their university entrance qualifications from UNEDASISS.
- ✓ In the case of International Baccalaureate or European Baccalaureate students, the diploma credential and, if available, UNEDASISS accreditation.

¹ All documents issued in a foreign language by the competent authorities of the country of origin must be accompanied by their translation into Spanish, which may be done through:

- Any diplomatic or consular representation of the Spanish State abroad.
- The diplomatic or consular representation in Spain of the country of which the applicant is a national or, where appropriate, of the country from which the document originates.
- A sworn translator, duly authorised or registered in Spain, whose services may be obtained through the Oficina de Intérpretes del Ministerio de Asuntos Exteriores y de Cooperación.

Students in their final year of secondary education or equivalent:

- ✓ *The grades of the penultimate year and the most updated possible grades of the last year. In addition, if available, the "Final Predicted Grades".*
- Document accrediting personal and family residence outside Spain (census registration certificate, tax certificate, etc.).
- Official language certificate accrediting a level of knowledge of Spanish equivalent to B2 ([certificates recognised by the UAM](#)) or, failing this, a declaration that the applicant will be able to provide it before the start of the academic year of admission, according to the [model](#).
- Receipt of payment of public prices for the amount of 35 € for the "EARLY ADMISSION APPLICATION", stating the name of the applicant in the body of the message. Payment will be made by POS through the link: <https://pagossaat.uam.es> .

Contact email: earlyadmission@uam.es (especially for general queries about studying in Spain and post-admission procedures: accommodation, health insurance, visa management, legalisation of documents, mentoring programmes, enrolment deadlines, etc.). **Administrative procedures will be solved through the application platform.**

Sixth: OFFER OF PLACEMENTS

For the 2025-2026 academic year, the number of places offered through this admission route will be a minimum of one place and a maximum of 10% of the offer in the verification report, depending on the degree programme applied for. In any case, those degrees with high levels of occupation and enrolment, or with a limited number of places, may be left out of the offer. At the same time, and depending on academic criteria, vacant places may be left vacant from the approved offer.

([Annex - OFFER OF PLACEMENTS](#)).

Seventh: ASSESSMENT CRITERIA

Admission to undergraduate studies will be based on the following criteria:

1. Final grade obtained in the degree, diploma or study equivalent to the Baccaureate or, where appropriate, from the tests required in their education systems for university entrance, up to a maximum of 10 points. This assessment will take into account the requirements of each country set out in [Annex I of the UNEDasiss regulations](#) and the [Resolution of 3 July 2024, of the Secretary of State for Education, which establishes the information relating to the average grade of the individual credentials for validation for the first year of the Baccaureate and homologation to the Spanish degrees of Graduate in Compulsory Secondary Education and Baccaureate, and provides instructions for their calculation](#).
2. Adequacy of the curriculum and grades achieved in the subjects taken in the Baccaureate studies in relation to the Bachelor's degree studies to which access is sought, in accordance with the [weighting table of the degrees](#), up to a maximum of 4 points.
3. In situations of a tie, other complementary academic or training merits.

IMPORTANT: The Academic Committee may leave places unfilled if it considers that the profile of the applicants or the academic level accredited is not appropriate for the degree applied for.

Eighth: ACADEMIC COMMITTEE AND DEADLINES FOR RESOLUTION

Admissions Commission.

Admission decisions will be taken by a committee, made up of the following members:

- The Vice-Rector for Students and Employability, who will act as chairman of the Committee.
- The Vice-Rector for Undergraduate Studies.
- The Vice-Rector for International Relations.
- The director of SERIM, or the person delegated by her/him.
- The head of the Undergraduate Studies Service, or the person delegated by him/her.
- The dean(s) or director(s), or the persons he/she delegates.

The aforementioned committee may appoint professors or managers from the area of access and admission as guests or experts. They shall have a voice but no vote in the decisions of its members.

The committee will present a resolution proposal, which will be signed by the Vice-Rector for Students and Employability, as the body responsible for admissions by delegation of the Rector.

Resolution deadlines:

1st phase: 17 January 2025

2nd phase: 24 March 2025.

Ninth: ADMISSION AND CLAIMS

Admission decision: notification and conditions.

The admission decision will be published on the UAM website within the deadlines established in this call, having the effect of public notification. In addition, its publication will be notified, in order to guarantee access, to students who have submitted an application. This notification will be made via the e-mail address given in the application form.

To ratify the admission, the student must pay the amount of 300 € as "EARLY ADMISSION RESERVATION", which will be deducted from the amount of the registration fee. Payment will be made through TPV (<https://pagossaat.uam.es>), stating the name and surname of the student in the body of the message, accompanied by the phrase "Early Admission Reservation" (**Example:** *Andrew Seller - Early Admission Reservation*). The receipt will be sent to seccion.admision@uam.es.

The deadline for payment shall be 31 January 2025 for the first phase and 11 April 2025 for the second phase.

This reservation will not be refunded, nor will it be carried over to subsequent years, if the enrolment is not carried out. In particular, the non-granting of visas or of the baccalaureate will not entitle the student to a refund.

Once the reservation has been paid and the receipt has been received, the student will be sent the LETTER OF ADMISSION.

For students in their final year of pre-university studies who have been admitted based on a grade forecast and/or a responsible declaration of B2 Spanish proficiency, admission will be conditional. Depending on individual circumstances, they must provide proof of eligibility for definitive university admission, the

qualifying qualification, and/or the certificate confirming B2 level Spanish proficiency before the start of the academic year. Failure to do so will result in the rejection of admission, cancellation of registration, and forfeiture of fees, except for the reservation fee.

Enrolment shall be formalised within the deadlines established by the faculty or centre.

Waiting lists

Applications that meet the requirements according to the assessment of the Commission and that have not been awarded a place, will automatically be placed on the WAITING LIST, in the event that the places allocated were not ratified by those admitted through the formalisation of the reservation.

Complaint: Appeal against non-admission.

Against the resolution of the process, in accordance with the provisions of Article 38.4 of Organic Law 3/2022, of 22 March, exhausts administrative channels, an appeal for reconsideration may be lodged, optionally, within a period of one month, before the Rector of the UAM, in accordance with the provisions of articles 123 and 124 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations; or, alternatively, directly, by means of a contentious-administrative appeal within two months, before the Contentious-Administrative Courts of Madrid, in accordance with the provisions of Law 29/1998, of 13 July, regulating Contentious-Administrative Jurisdiction.

THE RECTOR,
By delegation (Resolution of 2 July 2021)
VICE-RECTOR FOR STUDENTS AND EMPLOYABILITY

Fco. Javier Oubiña Barbolla

MODEL

RESPONSIBLE DECLARATION ACCREDITING THE LANGUAGE LEVEL OF THE STUDIES TO BE UNDERTAKEN

Surname/Surname:

Nombre/ Name:

Identity card - ID number:

I declare that I will be able to provide the knowledge of the Spanish language that will allow me to adequately follow the classes in the studies I am applying for.

In/In at of of 20.... (DD, MM,YY)

(Signature of the person concerned - Signature)

ANNEX.

ACADEMIC YEAR 2025-2026

FACULTY/CENTRE	GRADE CODE	PLACES OFFERED
PSYCHOLOGY	237. Psychology	1
EDUCATION	262. Physical Activity and Sport Sciences	1
	268. Early Childhood Education Teacher	1
	269. Teacher in Primary Education (1)	1
	287. Teacher in Early Childhood Education - Teacher in Primary Education (Double Degree) (1)	1
PHILOSOPHY	200. Classical and Antiquity Studies	4
	201. Asian and African Studies: Arabic	3
	202. Asian and African Studies: Chinese	4
	203. Asian and African Studies: Japanese	4
	204. Hispanic Studies: Spanish language and its literatures	9
	205. English Studies	12
	206. Philosophy	1
	207. History	9
	208. History of Art	7
	209. History and Science of Music and Music Technology	4
	210. LL Modern Languages, Culture and Communication - Spanish	3
	211. LL Modern Languages, Culture and Communication - French	3
	212. LL Modern Languages, Culture and Communication - English	5
	213. Translation and Interpreting: French	3
	214. Translation and Interpreting: English	1
	215. Social and cultural anthropology	6
	216. International Studies	1
	218. Archaeology	5
	266. Geography, Geotechnologies and Territorial Sustainability	3
	284. History of Art - Classical and Antiquity Studies (Double Degree)	1

	286. Philosophy - History and Science of Music and Music Technology (Double Degree)	1
	288. International Studies - Asian and African Studies (Arabic) (Double Degree)	1
	296. Philosophy - History (Double Degree)	1
	297. History - International Studies (Double Degree)	1
	298. History of Art - History (Double Degree)	1
	299. Translation and Interpreting (French) - Modern Languages, Culture and Communication (French) (Double Degree)	1
EPS	247. Biomedical Engineering	1
	250. Computer Engineering	1
	282. Computer Engineering - Mathematics (Double Degree)	1
	252. Telecommunication Technologies and Services Engineering	1
	254. Data Science and Engineering	1
ECONOMIC	260. Business Administration and Management	1
	264. Economy	1
	265. Economía y Finanzas / Economics and Finance (Bilingual Degree: Spanish / English) (2)	1
	267. Aeronautical Management	1
	270. Tourism	1
	272. Business Data Analysis/ Business Analytics (Bilingual Degree: Spanish / English) (2)	1
	279. Economics (Bilingual group: Spanish/English) (2)	1
LAW	261. Political Science and Public Administration	1
	263. Law	1
	273. Law + Specialisation in Energy and Environmental Law	1
	274. Law + International Business Law	1
	275. Law + Specialisation in Digital and Technology Law	1
	276. Law + Mention in Human Rights and Social Justice	1
	277. Political Science and Public Administration + Mention in Government and Public Management	1
	278. Political Science and Public Administration + Specialisation in International Relations and the European Union	1
	280. Law - Business Administration and Management (Double Degree)	1
	281. Law - Political Science and Public Administration (Double Degree)	1
SCIENCES	217. Science, Technology and Humanities (UAB/UAM/UC3M) (*)	2

	220. Biology	1
	221. Biochemistry	1
	222. Environmental Science	7
	227. Sciences (UAB / UAM / UC3M) (*)	2
	228. Human Nutrition and Dietetics - Food Science and Technology (Double Degree)	1
	283. Environmental Sciences - Geography and Spatial Planning (Double Degree)	2
	223. Food Science and Technology	1
	224. Physics	1
	225. Mathematics	1
	226. Chemistry	1
	236. Human Nutrition and Dietetics	1
	251. Chemical Engineering	1

- (*) Joint plan of three universities. The degree is taught jointly by the Autonomous University of Madrid (UAM), the Autonomous University of Barcelona (UAB) and the Carlos III University of Madrid (UC3M).
- (1) Specific requirements for admission to Primary Education: a final admission mark equal to or higher than 6 must be accredited.
- (2) Degree with a specific admission requirement: a minimum level of B2 in English must be accredited, using one of the official language certificates recognised by the UAM ([certificates recognised by the UAM](#)).